



Date: 09/09/20
My Ref: CT/ESPO
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To: Members of the ESPO Management Committee

Dear Member,

ESPO MANAGEMENT COMMITTEE

A meeting of the Management Committee will be held on Wednesday, 16 September 2020 at 10.30 am via Microsoft Teams.

Yours faithfully,

Cat Tuohy
for Consortium Secretary

AGENDA

<u>Item</u>	<u>Report by</u>	
1. Minutes of the meeting held on 24 June 2020.		(Pages 3 - 8)
2. To advise of any items that the Chairman has decided to take as urgent elsewhere on the agenda.		
3. Declarations of interests in respect of items on this agenda.		
4. Draft Annual Governance Statement 2019/20.	Director and Consortium Treasurer	(Pages 9 - 26)
5. Director's Progress update.	Director	(Pages 27 - 36)

6. Dates of Future Meetings.

Future meetings of ESPO Management Committee will be held at 10.30am on the following dates.

Wednesday 25 November 2020

Wednesday 17 March 2021

Wednesday 23 June 2021

Wednesday 15 September 2021

Wednesday 24 November 2021

7. Exclusion of the Press and Public.

The public are likely to be excluded during consideration of the remaining items in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information).

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| 8. Director's Supplementary Report. | Director | (Pages 37 - 54) |
| 9. ESPO Warehouse Business Case. | Director | (Pages 55 - 152) |
| 10. Website Demonstration. | Director | (Pages 153 – 154) |
- There will be a video presentation for this item.
11. Any other items which the Chairman has decided to take as urgent.